

## **Call for tenders – Note-taking and Preparation of final report (in English)**

**Global Working Group Beyond Development  
Barcelona 16-21 April 2018**

Under the auspices of Rosa Luxemburg Foundation Brussels Office, the Global Working Group Beyond Development is convening for its third annual meeting to exchange experiences of and generate knowledge about alternatives to the currently dominant hegemonic ways of life. The meeting is concerned with questions of urban commoning, popular appropriation of the city, urban-rural relationships, and the Global North-South nexus. It will take place in Barcelona, Spain, 16-21 April 2018.

The tender is for a service to prepare a comprehensive report of inputs, discussions and outcomes of a six-day working group meeting (including a two-day field visit, three-day group discussion and one-day public conference). The successful bidder is expected to take detailed notes during meeting and work closely with the discussion facilitator.

### **About the meeting:**

The Global Working Group Beyond Development (GWG) brings together around 30 political activists and academics from five continents, representing a wide range of social-cultural struggles. The GWG aims to help build ecologically sustainable, radically democratic and economically viable alternatives to the exploitative and unequal modes of living that are engendered by global capitalism. During a three-day internal meeting (18-20 April), the group will analyse concepts, strategies and lessons learned from a set of case studies from around the globe prepared specifically for this meeting. A two-day field visit (16-17 April) in and around Barcelona precedes the working group meeting, a public conference (21 April) concludes the event.

### **Services required:**

- Preparation of a comprehensive final report of inputs, discussions and outcomes of the six-day event (in English)
- Extensive note-taking during the internal group discussion (three-day group meeting), working together closely with the discussion facilitator (in English)

### **Tasks:**

- Familiarise themselves with the group's rationale, inputs prepared for meeting and methodology ahead of meeting (this requires at least one meeting via Skype with the group coordinator in early April)
- Fluent note-taking during field visit, working group discussions and public conference
- Prepare a comprehensive report of approximately 25,000 words, accurately reflecting inputs, discussions and outcomes of the six-day meeting, by 15 June 2018
- Submit a first draft by 11 May and incorporate feedback from group in final version
- All tasks must be completed in English

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## Profile:

- Excellent command of English
- Experience in report writing (please submit as part of your application at least two relevant writing samples)
- Very good knowledge of anti-capitalist, anti-patriarchal, de-colonial and ecological perspectives (e.g. socio-ecological transformation, degrowth, ecofeminism, decoloniality, alternative economic development) and an understanding of the discussions around urban commoning, popular appropriation of the city, and the Global North-South nexus
- Demonstrated ability to accompany discussion groups of academics and activists in a discrete and responsible way
- Very good team working skills and preparedness to work closely with the meeting facilitator
- Quick note-taker and willingness to work irregular hours during the meeting to provide notes at short notice

## Conditions:

Duration of contract is 1 April until 15 June 2018. This contract is not renewable. (However, it may be decided to publish meeting proceedings, including the report. Any required work/revisions would be subject to a separate contract.)

Travel and accommodation costs during the six-day event will be covered by Rosa Luxemburg Stiftung, Brussels Office.

Bidders are invited to send a comprehensive CV specifying how they meet the profile criteria, together with at least two writing samples and a financial proposal by email to [ada.regelmann@rosalux.org](mailto:ada.regelmann@rosalux.org).

Deadline is Friday, **26 January, 18:00 hours CET**.

Interviews are expected to take place in the first half of February.