

Call for Tenders

for a framework contract for graphic design, podcast and video services

About us

The Rosa-Luxemburg-Stiftung is an internationally operating non-profit organisation for civic education affiliated with Germany's Left Party. It is a discussion forum for progressive political alternatives and a centre for critical thinking and research both in Germany and throughout the world. The Brussels Office operates as a think tank reflecting on European and international issues affecting contemporary society.

The Brussels Office of Rosa-Luxemburg-Stiftung is calling for applications for a framework contract for graphic design, podcast and video services covering the period from 1 March 2022 to 31 August 2023. We cannot guarantee an order volume, we would place individual orders during the contract period if required. A maximum sum of 10,000 euros will not be exceeded. The specific assignments may differ from those in the list below; the list is not exhaustive but provides an overview of the possible tasks that may arise.

About you

We are keen to hear from applicants who possess many years of experience in the field of graphic design and video services, are creative and deadline-oriented, work reliably and have profound experience in collaborating with left-wing organisations. Having experience in creating content for political education work would be a major asset.

Application process

If you are interested in this service and identify with RLS's values and objectives, please send your application, including a cover letter, your references and a fully completed version of the price list below to alexandra.spaeth@rosalux.org by 14 February 2022, 11AM CET. Please note that the prices you state in your application will be binding for the entire contract period. Our award criteria are 50 per cent price, 30 per cent expertise and 20 per cent experience in working for a left-wing political actors.



Price list

	Service	Price in euros	Period for delivery
1	Post-production services for a short-form video of 5 minutes in length including editing content for flow, carrying out colour grading and correction, enhancing audio quality, creating an animated intro and outro (motion graphics) and providing royalty-free music for background sound		
2	Post-production services for a short-form video of 5 minutes in length including editing content for flow, carrying out colour grading and correction, enhancing audio quality, adapting the template for an animated intro and outro (motion graphics) that is already available and providing royalty-free music for background sound		
3	Post-production services for a long-form video content (a recorded webinar) of 1.5 hour in length including editing content for flow, carrying out colour grading and correction, enhancing audio quality, creating an animated intro and outro (motion graphics) and providing royalty-free music for background sound		
4	Post-production services for a long-form video content (a recorded webinar) of 1.5 hour in length including editing content for flow, carrying out colour grading and correction, enhancing audio quality, adapting the template for an animated intro and outro (motion graphics) that is already available and providing royalty-free music for background sound		
5	Subtitling of videos in any language in YouTube (per minute), the text will be delivered by us		
6	Design of a digital banner (dimensions: 620px x 1200px) to use electronically on the RLS website		
7	Design of a digital image to use electronically for Twitter tweets		
8	Design of a digital background image to use electronically for Twitter		
9	Design of a digital image for to use electronically for Facebook posts		
10	Design of a digital background image to use electronically for Facebook		
11	Design of an animated GIF image of 5 seconds in length to use electronically on social media		
12	Post-production services for a 20 minutes-podcast, including editing for flow, enhancing audio quality, adding intro and outro segments and providing royalty-free music for background sound		
13	Conference videography excluding preparation and travel expenses (per hour)		
14	Shooting of video interviews including sound recording (per hour), preparation and travel expenses are excluded		